

# Local Service Plan Resolution Services 2019-2020

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The goals of North Central Education Service District (NCESD) are to assist component school districts in meeting the requirements of state and federal law, to improve student learning, to enhance the quality of instruction provided to students, to provide professional development to component school district employees, to enable component school districts and the students who attend schools in those districts to have equitable access to resources, and to maximize operational and fiscal efficiencies for component school districts.

North Central ESD meets the challenge of its mission by providing services to its constituent districts. Serving about 2734 weighted average daily membership in a 3,500 square-mile geographically challenging area requires a commitment to education. The ESD provides four resolution services per ORS 334.175(2) – Special Education services, Technology services, Administrative and Support services, and School Improvement services as well as additional services.

General Services Grant: \$1,316,775

90% available for Resolution Services in the 4 core areas: \$1,185,097

## Core Services – Technology Services

The North Central ESD Technology Department provides a variety of network services to its component school districts. Technology services include, but are not limited to:

- General technology support
- Maintaining the core network of firewalls, routers, switches, and servers
- Physical layer support including design, installation, and maintenance
- Internet access and maintenance
- Bandwidth provisioning/monitoring
- Antivirus protection and monitoring, both server and workstation
- Internet filtering services for student/staff protection
- Children’s Internet Protection Act compliance
- Web hosting available
- Electronic mail services (e-mail server)
- SPAM filtering/phishing protection
- Helpdesk services
- Software services including:
  - Student Information System support/maintenance
  - Library software
  - Lock-down browser maintenance for state testing
  - OS installs and maintenance (including reloads)
- Computer installation/repair
- Server installation, maintenance, and repair
- Wireless network design, installation, maintenance, and support
- Video conferencing support
- Printer support
- Distance education/online schooling support
- Volume purchasing support

Network support provided by North Central ESD includes the local area network as well as the wide area network. This support takes on many roles including design, installation, configuration, utilization monitoring, and troubleshooting of network switches, routers, firewalls, wireless access points, mail scanning, spam filtering, and antivirus updates. The ESD also provides basic network infrastructure support in the form of DNS services, WINS services, DHCP services, filtering software, and operating system maintenance (patches).

The Technology services provided also include helpdesk support. This service includes on-site computer setup, software installation, troubleshooting, hardware installation, and Q&A. The support is typically initiated via an online ticketing system. Techs are able to access computers at a distance through the use of remote desktop assistance capabilities within the system.

The technology team at North Central ESD also supports the student information services software. All districts currently use SchoolMaster for student information services. The ESD also provides support for the Special Education data system currently used (SEAS). The goal is to provide a central repository for all information required by the Oregon Department of Education, and then to be able to manipulate the data to better serve students.

The Technology services provided for component districts also includes management of the software licenses. Following is a list of software subscriptions managed by the ESD:

- Sophos – antivirus software within the system.
- DigiCert SSL certificates – both email and SchoolMaster sites are protected by SSL certificates managed by the ESD tech department.
- Barracuda– Internet filtering software to ensure compliance with the Children’s Internet Protection Act
- SEAS – Special Education Accounting Software for special education caseloads, files, recordkeeping, etc.

Projected Resolution Budget 2019-2020 for Technology Services (2661): \$226,131.00

## **Core Services – Administrative and Support Services**

North Central ESD provides core administrative and support services in many areas including administrative services, home schooling, and truancy.

Services include, but are not limited to services designed to consolidate component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.

- Monthly regional superintendent meetings
- Accounting software management
- Substitute teacher registration/assistance with licensure
- MOE management
- Excess cost management
- Volume purchasing
- Universal Service/E-rate application support
- Serves as a primary information source to parents, students, schools and districts (homeschool liaison)
- Maintains home school student records
- Monitors compliance with home school notification and testing requirements
- Provides reports to districts that includes compliance and student information

- Acts as a testing provider for home school students
- Coordinates alternative education opportunities for home school families

North Central ESD provides Attendance/Truancy services to the component districts within North Central ESD per ORS 339.040 (1) *The executive officer of the administrative office for the county shall appoint one person to act as the attendance supervisor for school districts having a school census of less than 1,000 children in the county.* This service involves contacting the affected families and informing them of the laws regarding compulsory attendance. The ESD also assists districts in notification of concerned agencies – County Juvenile Department, local law enforcement agencies, and Department of Human Services (Services to Children and Families). If necessary, North Central ESD also has the authority to issue citation under ORS 339.020 and 339.990 (failure to maintain a child in school).

Projected Resolution Budget 2019-2020 for Administrative and Support Services (2329): \$65,136

### **Core Services – School Improvement Services**

Pursuant to ORS 334.175 (2) (c) (A-E), North Central ESD provides school improvement services for component school districts, including but not limited to:

- (A) Services designed to support component school districts in meeting the requirements of state and federal law;
- (B) Services designed to allow the education service district to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts;
- (C) Services designed to support and facilitate continuous school improvement planning;
- (D) Services designed to address schoolwide behavior and climate issues; and
- (E) Services designed to support career and technical education.

School Improvement services are provided by a school improvement specialist who regularly meets and assists districts in implementing research-based practices that address Common Core State Standards to ensure a quality education for all students. This person provides technical assistance and professional development to teachers in curriculum, instruction, and assessment. The specialist assists with all levels of instruction, regardless of ability or grade level.

The school improvement specialist works with districts to analyze data, review best practices, and plan implementation strategies for improving student achievement. This person also coordinates and provides content workshops for school staff, as well as facilitates opportunities for mentoring and/or content area cohorts within and between component districts. Professional development opportunities afforded by this position are based on data analysis and best practices, and is offered both within the schools and at the ESD.

Another component of this position is to assist districts in the development, writing, implementation, and continual refinement of the Continuous Improvement Plan. As the Oregon Department of Education demands more and more of the districts in terms of reporting and evaluation, the position lends itself to assisting districts with these demands.

Projected Resolution Budget 2019-2020 for School Improvement Services (2211): \$69,963

### **Core Services – Programs for Children with Special Needs**

North Central ESD provides support for children with special needs pursuant to ORS 334.175 (2)(a). The ESD assists local school districts in providing Special Education services for students.

The service will include Special Education instructors, Speech Pathologists, paraprofessionals, ESD Administration of staff, O & M, and fiscal services. Program responsibility, however, ultimately rests with the component districts outside the staffing limits provided within the budget of this service and funding constraints. The services may include, depending on individual needs, testing, referral, coordination with other agencies for services, staffing, professional development opportunities, and consultation, as well as System Program Review and Improvement for the Oregon Department of Education. North Central ESD will assist local districts by providing diagnostic services in speech and language, initial hearing screening for students residing in the county, and provide therapy services for speech and language handicapped students in the schools within North Central ESD. Services include, but are not limited to:

- Training/monthly Special Services Team meetings
- Special Education Child Count/Child Find services
- IDEA administration
- SEAS Software package
- Unfunded mandated programs through HDESD
- Special education testing materials and administration
- Direct service providers
- Tuition supports for licensed providers

The goals of this service are to:

1. Assist the local districts with planning, development, implementation and evaluation of Special Education and Speech/Language Impaired programs.
2. Provide information, technical support and services to the local districts, other constituencies and the general public.
3. Provide leadership in Special Education compliance, while assuming an active role in the development of programs.
4. Provide assistance for appropriate and timely reporting to the Oregon Department of Education and the local district as required by ESSA, IDEA, and Title programs, as well as other reporting requirements.

Projected Resolution Budget 2019-2020 for Special Education (1220): \$482,519.00

Projected Resolution Budget 2019-2020 for Speech (1231): \$252,000

## **EI/ECSE**

North Central ESD Child Find provides services for all of the six districts. This is a state-mandated program that is the district responsibility, but is provided by the ESD. This involves the screening of children below school age for special education services which is accomplished by our Early Education office, EI/ECSE office, and WIC working together.

Projected Grant Funds: \$103,980

Resolution Services covers any additional costs EI/ECSE (1260): \$16,000

## **Library Services**

The ESD provides library supervision by a HQ Media Specialist for all districts. This service meets the state standards and helps the library assistants in the districts with technology, software, books and other purchases as needed by the district.

Projected Resolution Budget 2019-2020 for Library Services (2222): \$10,779

## Legislative Services

The ESD purchases services of a lobbyist to serve the districts and the ESD in Salem and in other situations throughout the year. The lobbyist maintains a daily presence in Salem during all legislative sessions – when feasible initiating new legislation, as well as preserving existing legislation beneficial to NCESD component school districts, such as the 90% transportation grants, facility grants, the remote small elementary school correction, and the small high school grants; working to defeat constant legislative threats to reduce small rural school funding generally, successfully resisting attempts to consolidate or eliminate rural ESDs and maintaining frontier ESD funding, which proportionately benefits each of the six NCESD component districts.

Projected Resolution Budget 2019-2020 for Legislative Services (2324): \$25,000.00

## Instructional Support Services

Instructional Support Services is a resolution that provides non-special education supports to improve instruction within schools. These supports are in the form of additional course offerings (historically Health, EMR, Fire Sciences, Anatomy and Physiology, and Medical Terminology), CTE instructional coordination for Perkins eligible programs, grant writing coordination and services, and classroom supports. Classroom supports may include instructional assistants and costs associated with support and training of assistants.

Projected Resolution Budget 2019-2020 for Instructional Support Services (1131): \$38,247.00

## Acceptance and Signatures

_____	_____
District Board Chairperson	Date
_____	_____
District Superintendent	Date
_____	_____
ESD Board Chairperson	Date
_____	_____
ESD Superintendent	Date